



**Democratic Service**  
Swyddfa'r Cyngor  
CAERNARFON  
Gwynedd  
LL55 1SH

Meeting

**DEMOCRATIC SERVICES COMMITTEE**

Date and Time

**10.00 am, TUESDAY, 20TH SEPTEMBER, 2016**

Location

**Siambr Hywel Dda, Council Offices, Caernarfon, Gwynedd, LL55 1SH**

Contact Point

**Sion Owen**

**01286 679665**

(DISTRIBUTED 12/09/16)

## **DEMOCRATIC SERVICES COMMITTEE**

### **MEMBERSHIP (15)**

#### **Plaid Cymru (8)**

Councillors

Annwen Daniels  
E. Selwyn Griffiths  
Charles Wyn Jones  
Michael Sol Owen

Gweno Glyn  
Annwen Hughes  
Dilwyn Morgan  
Vacant Seat - Plaid Cymru

#### **Independent (4)**

Councillors

Lesley Day  
Jean Forsyth

Thomas G. Ellis  
Anne Lloyd Jones

#### **Llais Gwynedd (2)**

Councillors

Anwen J. Davies

Jason Humphreys

#### **Labour (1)**

Councillor Sion W. Jones

#### **Aelodau Ex-officio / Ex-officio Members**

Chairman and Vice-Chairman of the Council

# **A G E N D A**

## **1. ELECTION OF VICE-CHAIRMAN**

To elect a Vice-Chairman for this Committee for 2016-17

## **2. APOLOGIES**

To receive any apologies for absence.

## **3. DECLARATION OF PERSONAL INTEREST**

To receive any declaration of personal interest.

## **4. URGENT ITEMS**

To note any items that are a matter of urgency in the view of the Chairman for consideration.

## **5. MINUTES**

5 - 8

The Chairman shall propose that the minutes of the last meeting of this committee held on March 22<sup>nd</sup> 2016, be signed as a true record.

## **6. STANDARDS COMMITTEE ANNUAL REPORT**

9 - 23

To present the Standards Committee's annual report.

## **7. 2017 ELECTIONS**

24 - 33

To update the Committee members on the latest developments and the work of the Local Government elections focus group (May 2017)

## **8. DIVERSITY IN DEMOCRACY SUB-GROUP UPDATE**

34 - 38

To update the members on the work of the diversity sub-group.

## **9. SOCIAL MEDIA PROTOCOL**

39 - 43

To update members on the Social Media Protocol

## **10. OUTSIDE BODIES AND THE ROLE OF CHAMPIONS**

44 - 54

To propose a standard procedure for reporting back on the work of outside bodies.

## **11. MEMBERS' ANNUAL REPORTS**

55 - 61

To report on the production of Members' Annual Reports for 2015-16

## **12. DEMOCRATIC SERVICES WORK PLAN 2016-17**

62 - 64

To submit a draft work programme for the Committee's consideration in order to forward plan the year's work.